



CATTERALL PARISH COUNCIL

Minutes of the Parish Council meeting held on 7th January 2025 at 7:00pm at Catterall Village Hall

Present: Cllrs I Brayshaw (Chair), J Bostock, S Bulman, J Finch, S Kirkman, J Leech, J Mackenzie, K O'Hanlon (after minute 4066), L Ormerod and P Perks.

In Attendance: E Millington (Clerk and RFO), Lancashire County Council Cllr S Turner, Police Sgt Elliot Jones and PCSO Hannah Yates.

4118 Apologies for absence

None.

4119 Declarations of interest and dispensations

There were no declarations of interest nor any request for a dispensation for any item on the agenda.

4120 Minutes of the last meeting

Councillors **resolved** that the minutes of the meeting held on 3rd December 2024 be agreed as a correct record.

4121 Public Participation

At the request of the Chair, councillors **resolved** to adjourn the meeting to allow non-councillors to speak.

Apologies for absence were sent by Wyre Cllrs D Bolton and D Swift.

Police Sgt Elliot Jones and PCSO Hannah Yates updated the council on local police issues. A second Police constable is joining the team on the 30th January. This PC will be dedicated to the Garstang and Over Wyre area.

Cllrs raised the issue of speeding in Catterall with Sgt E Jones. The data from the SPID is reported to the Lancashire Road Safety Partnership (LRSP). Sgt E Jones agreed to follow this up with LRSP and check if Garstang Road has been risk assessed for a speed watch. On a 30mph road, speed watches need to be conducted by a PC, on a 20mph road these can be undertaken by PCSO. Historically the mobile speed camera van parked outside the Village Hall car park periodically. Sgt E Jones agreed to find out what the process is for getting the van back in the area.

LCC Cllr S Turner gave an update on the A6 strategy and a concept plan for the A6 between Galgate and Broughton was shared with parish councillors. The concept plan is only suggestions at this stage and no work will start for at least two years.

An update was provided by Cllr J Finch with regards to the ongoing flooding issues on Cock Robin Lane, minute 4105 refers.

LCC Highways have initiated a survey of the drains, in doing so two broken drains have been identified, one on Hamers Wood and one on Penton Place. Highways have also been desilting the drains around Cock Robin Lane.

LCC Cllr Turner stated that on a county wide scale, more money has been put into the 25/26 LCC budget for gully cleaning.

At the conclusion of the public participation and at the request of the Chair, councillors **resolved** to reconvene the meeting.

4122 Co-option to councillor vacancy

Catterall Parish Council has one vacancy. Kevin O'Hanlon of Catterall came forward as a potential councillor.

Councillors considered the application and **resolved** to co-opt Kevin O'Hanlon to Catterall Parish Council until the next election in May 2027.

Upon co-option a Declaration of Acceptance of Office was signed by Kevin O'Hanlon, witnessed by the Clerk.

4123 Christmas Tree Light Switch On 2025

Catterall's Christmas Tree Light Switch On is traditionally the first Sunday in December, this is 7th December in 2025. As this is relatively late in the month, Councillors **resolved** to move the event to the last Sunday in November, 30th November 2025.

Following the success of the 2024 event, councillors **resolved** to approve the booking of Darrel Edwards for sound and event support at a cost of £375.00 and the Singspiration Community Choir.

4124 Grass cutting contract

The 2024 grass cutting contract for Queen Elizabeth II Playing Field was awarded to S2S Enterprises Ltd with an agreement to review the contract after 12 months. The grass cutting undertaken has been completed to a high standard, in a timely and professional manner. Councillors **resolved** to award a rolling contract to S2S Enterprises, with an annual review.

4125 Speaker, microphone etc – property of former Catterall Gardening Club (Cllr J Finch)

Catterall Gardening Club was gifted a stand alone speaker and microphone and subsequently purchased a separate lapel mic and headset mic etc to use with the speaker. The equipment is stored in the village hall's small store room.

As the Club no longer exists it was proposed that ownership be transferred to the parish council for use by Catterall voluntary groups such as Brownies, the Gala etc free of charge.

Councillors **resolved** to approve this request.

4126 2025/26 Budget

Councillors **resolved** to accept the third draft of the 2025/26 budget. In light of the budget, councillors **resolved** to precept £105,500 to conduct work in Catterall. The Band D equivalent is £94.93, an increase of £0.35 per annum.

4127 Planning**Planning Applications for consideration and comment:****Application #** 24/01032/FUL**Proposal:** Proposed single storey rear extension and addition of 1 no. window to south west elevation**Location:** 6 Chapel Gardens Cock Robin Lane Catterall Preston LancashireCouncillors **resolved** to offer no objections to this application.**4128 Finance****Receipts (for noting)**

| Payee | Amount | Details |
|--------------------------|-----------|---|
| HMRC | £3,052.21 | VAT return – 01/04/24 to 30/11/24 |
| Catterall Gardening Club | £2,196.55 | Catterall in Bloom (minute 4085 refers) |

Payments (for approval)

| Payee | Amount | Details |
|------------------------------|-----------|---|
| Bradshaws | £390.00 | Christmas trees x 2 |
| LALC | £280.00 | RPII play area inspection training – P Hartley |
| Darrel Edwards Event Support | £350.00 | Christmas Tree Light Switch On – event support |
| S2S Enterprises Ltd | £396.00 | Grass cutting – 24/10/24 and 08/11/24 |
| Houghtons Filling Station | £86.20 | Fuel – November 2024 |
| LALC | £35.00 | Whistlestop tour for new councillors training – J Leech |
| Traffic Technology | £2,892.00 | SID Gen5-Smart |
| HMRC | £1,890.74 | Quarter 3 |
| Greenbarnes | £22.10 | Replacement vinyl letters for sign at Village Hall |

Routine Payments by bank transfer, direct debit and standing order (for noting)

| | |
|---|-----------|
| 1. Staff Costs for December | £2,846.56 |
| 2. LCC Pension | £1,102.65 |
| 3. Towers Gornall | £68.40 |
| 4. EE phone contract | £22.80 |
| 5. Easy websites | £ 36.96 |
| 6. P Hartley (mileage) | £16.20 |
| 7. Bank charges (01/12/24 – 31/12/24) | £9.00 |
| 8. Cheque Charges (04/09/24 – 04/12/24) | £0.60 |

Charge card expenses 27/12/24 (for noting)

| Payee | Amount | Details |
|-----------------|---------|--------------------|
| Lloyds | £6.00 | Charge card fee |
| Safety Boots UK | £149.95 | PPE – Safety boots |

Investments

The CCLA investment £59,182.06 at 30th November 2024 (£247.25 reinvested) and the CCLA investment £59,415.67 at 31st December 2024 (£233.61 reinvested).

Councillors **resolved** to note the receipts, approve the payments and to note the payments by Standing Order, Direct Debit, Charge Card and the reinvested investment receipt.

Statement of Accounts

Councillors **resolved** to accept the November statement and reconciliations for CCLA and the December statement and reconciliations for Unity current, Unity saver, CCLA and Redwood.

Transfer of Funds

Councillors **resolved** to approve a transfer of £5,000 from Unity saver to Unity current to cover payments.

Budget Monitoring

Councillors **resolved** to accept the budget update dated 31st December 2024.

THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY**4129 Reports from subject leads and outside body representatives****QEII Playing Field**

Dogs off lead on the playing field is becoming an increasingly common sight again. A reminder is to be posted on Facebook.

LALC Wyre Area Committee

The LALC Wyre Area Committee AGM is 29th January 2025.

Catterall Village Hall

A new weekly Adult Day Care Service will be held at the village hall from the beginning of February.

Catterall Gala

No further update. Catterall Gala will take place on 31st May 2025.

4130 Clerk's report

Councillors **noted** the information in the Clerk's report.

4131 Action Tracker

Councillors **noted** the information contained in the action tracker.

4132 SPID Report

Councillors **noted** the information contained in the December 2024 SPID report from LC21 Garstang Road (northbound) and Post Joe Lane (NE bound).

This data has been uploaded to the Parish Council website and reported to Lancashire Road Safety Partnership.

4133 Questions to councillors

None.

There being no other business the Chair closed the meeting at 8:00pm.

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